

Texas Fire Chiefs Association
DOCUMENT SUBMISSION FORM

Candidate Department: **Irving Fire Department**

Best Practice Standard: 10.07 Courage to be Safe

Proofs of Compliance Submitted:

1. Courage to be Safe Training – Departmental Directive
2. Courage to be Safe training Schedule

Submitted By: Scott Johnson, Program Manager

Date:

Evaluator's Review

Evaluator:

Date Accepted:

Departmental Directive

To: All Members
From: Russell Wilson, Assistant Fire Chief
Date: May 16, 2013
Subject: Courage To Be Safe training

Swing Officers have completed a train-the-trainer course for the *Courage To Be Safe* training. These officers will be implementing this training on duty to members throughout the department. Coordination of personnel assignments with the Battalion Chiefs will be used with the goal of completing this training with all department members by August 31, 2013.



Russell Wilson
Assistant Fire Chief

Check Firehouse for the schedule-1st class is scheduled for June 7, 2013.

Jason Darrow

Sent: Friday, May 17, 2013 3:17 PM

To: Jeffrey Judd; Jason Coulter; Rodney Vike Jr.; Roy Harvey; Richard Bruno; Joseph Kowal; Jon Williams; Charles Spivey; Benjamin Cox

Cc: FireFieldBattalionChiefs; Glover McMillan; Rusty Wilson; Richard Rushing; Jerrell Thomas; Tony Harvey; Derek Austin; Dana Lubke

Courage To Be Safe Class Instructors:

The Courage To Be Safe (CTBS) class will be loaded on the external hard drives at all fire stations. The classes are scheduled on Fridays, Saturdays, and Sundays beginning June 7, 2013. No CTBS classes are scheduled on Kelly Days 5 or 9.

Please review the class and supporting materials prior to teaching. The class is in a folder named **ctbs 10** and the class is titled **001 IFD CTBS**. The 001 IFD CTBS folder contains resources that include: Newspaper article, pictures, Fire Report, etc. The local incident resources may be used at any point that you deem necessary, but may yield a stronger impact as the lasting impression. The class will be loaded on the external hard-drive at each station on Monday May 17, 2013.

An instructor's manual will be distributed to you by your Battalion Chief (on or after May 17, 2013.) The manual is a printout of the power point notes, so that you will have talking points on information shown on the screen.

DVD: There is a DVD in the back of your manual. It is 25 minutes in length and it is about a fire in Memphis, TN at 750 Adams Street.

Imbedded: Look for directional arrows on the power point slides (→ or >>) that indicate a video is available. I attempted to add a U tube link on slide # 81 and it speaks to the problem of distracted driving.

Keep a roster for each class that you teach. Members must complete the class to receive credit. Email the names of members completing the class to gmcmill@cityofirving.org after each class. The Training Division will log the classes into FireHouse© and post member completion to the Commission website.

Every TCFP-certified member of IFD MUST have this class. This will require a considerable amount of cooperation between, Swing Officers, Station Officers, Battalion Chiefs, and the Training Division personnel. The laptop that the BCs use for class presentations will be very helpful if it can be acquired for the class. The schedule for classes on Fridays, Saturdays, and Sundays will sometimes have to be adjusted on those days.

Swing Officers can present this class any time if they are at a station that has anyone that has not received it. After August 31, we will see how many people have not had the class, and go from there.

Rob Franklin-Regional Advocate for Courage to Be Safe 817-896-4398. I wanted you to have his number in case you had a question for him.

Feel free to contact me with your questions.

Jason Darrow
Battalion Chief-Communications/Training
Irving Fire Department
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